

## Rules for Fee Payment 2024-2025

### Tuition Fees

GRADES	APPROVED FEES BY MOE	ANNUAL FEES (DISCOUNTED)*	1ST INSTALLMENT (DUE ON 1ST SEP-24)	2ND INSTALLMENT (DUE ON 10 <sup>TH</sup> DEC-24)	3RD INSTALLMENT (DUE ON 9 <sup>TH</sup> APR-25)
KG	1,545	1,290	430	430	430
Rec.	1,559	1,395	465	465	465
Year 1	2,010	1,970	657	657	656
Year 2	2,160	1,970	657	657	656
Year 3	2,400	2,160	720	720	720
Year 4	2,460	2,160	720	720	720
Year 5	2,505	2,160	720	720	720
Year 6	2,565	2,225	742	742	741
Year 7	2,730	2,225	742	742	741
Year 8	2,850	2,335	779	778	778
Year 9	2,933	2,335	779	778	778
Year 10	3,195	2,460	820	820	820
Year 11	3,216	2,460	820	820	820
Year 12	3,690	2,570	857	857	856
Year 13	3,690	2,570	857	857	856

Tuition fee is payable in full, prior to the commencement of Academic Year, however we allow the parents to pay the fees in 3 instalments as scheduled above.

- \*Please note the annual tuition fee doesn't include Books, Uniform Fees, Transport Fee & ICT Fees.
- Students enrolled or re-registered on or before April 30, 2024, will be eligible for a gift amount of KD75. The gift amount shall be credited to the parent account during the academic year 2024-2025 subject to the following conditions:
  - ✓ If the registration is processed on or before March 31, 2024 and Tuition fees of 1<sup>st</sup> and 2<sup>nd</sup> term of the academic year 2023-2024 are paid in full. The parent will then be eligible for the gift voucher.
  - ✓ If the registration is processed on or after April 01, 2024 and before April 30, 2024 and the full Tuition fees of the academic year 2023-2024 are paid the parent will then be eligible for the gift voucher.
- The gift amount will be valid upon payment of the 1<sup>st</sup> tuition fee instalment in full for the academic year 2024-2025.
- This gift amount can be used on buying inventory items like Uniform or Books.
- The gift amount can be used to settle the 3<sup>rd</sup> tuition fee instalment provided that the 1<sup>st</sup> and 2<sup>nd</sup> tuition fee instalments are paid.
- An application process fee (non-refundable) of KD25 is to be paid for the first-time admission.
- The application process fee of KD25 will be adjusted for the 1<sup>st</sup> instalment fee if the student is selected and enrolled.
- KD100 is payable at the time of registration as an advance. This will also be adjusted against the 1<sup>st</sup> instalment fees after the registration process is completed.
- As approved by the Ministry of Education "Information and Communication Technology (ICT)" will be used to enhance academic process & communication. The fee for it will be charged upon implementation.
- Subject to the implementation of ICT services, an ICT Fee of KD35 per year will be charged.

#### Discount Policy for Tuition Fees

Discount policy For Tuition Fees	<ul style="list-style-type: none"> <li>- No Sibling Discount.</li> <li>- No Other Discounts.</li> </ul>
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### Policy for Students joining the School

	<ul style="list-style-type: none"> <li>The student will pay the fees for the full term in which student is joining, for example if the student joins the school in the second month of the second term then student has to pay the fees of the second term and subsequent term.</li> </ul>
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### Policy for Withdrawal

Particulars	First Term	Second Term	Third Term
<b>Tuition Fee</b>	<p><b>Withdrawal During the first week :</b> Parent will pay KD 100/- &amp; no tuition fee will be charged for the term.</p> <p><b>After the first week:</b> Parent will pay the full tuition fee for the 1<sup>st</sup> term.</p>	If the student leaves at any time during the term, parent has to pay inclusively full 1 <sup>st</sup> & 2 <sup>nd</sup> term fees.	If the student leaves at any time during the term, parent has to pay fees for the complete year i.e. all 3 terms.
<b>Other Payment</b>	There will not be any refund for sold items like uniforms, books etc.		
<b>General Rules</b>	The transfer certificate will not be issued until all the dues of the school are settled.		

### Policy for Dismissal

	<p><b>Dismissal due to repeated suspensions:</b> Students can be asked to leave the school at the end of the academic year upon receiving 3 suspensions during the same year.</p> <p><b>Dismissal due to unsatisfactory progress:</b> Students can be dismissed on the ground of unsatisfactory academic progress according to school &amp; ministry rulings.</p>
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	<p><b>Dismissal due to unexcused absence:</b></p> <p>Student can be dismissed during the academic year, if the student is absent without excuse for a period that exceeds the allowed limit by the school &amp; ministry.</p> <p>In case of dismissal, the parent shall pay all the fees to that term.</p>
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**\*Please Note: The above rules are applicable for the academic year 2024/2025. Rules shall be reviewed before the academic year begins and will also comply to the directives of Ministry of Education.**